

# PlanSource Monthly Training Dates

Learn the ins and outs of utilizing PlanSource as your benefits platform.  
All trainings are held at 11 a.m. EST.



True invites with meeting links  
will be sent out by PlanSource.

## 2025 Trainings:

**January** – System  
Overview

**May 8**

**September 10** - Summit

**February 13** - Best  
Practices on Life Events,  
Reports, & Invoicing

**June 12**

**October 9**

**March 13** - Overage  
Dependent Reports

**July 10**

**November 13**

**April 10**

**August 14**

**December 11**

*Click the date of any previous session(s)  
to rewatch the training recording.*

[Click here to add a calendar hold for each training](#)

*Or scan the QR code:*



**THE POOL**

Western Michigan Health Insurance