



## **For Information About**

- Locating a VSP® Provider
- Member inquiries about benefits, claims, or eligibility
- Employer resources
- Manage eligibility
- Billing and reporting
- Member support and communications
- Doctor directory
- Evidence of coverage
- Schedule A or 5500 forms
- Contracts
- Member communications
- Benefit clarification
- Open enrollment support
- Resource Center password reset
- Account reconciliation
- Billing
- Posting receivables
- ANSI 834
- Loading automated membership
- Electronic file specifications
- Electronic file inquiries
- FTP setup
- Plan design
- Renewals
- Customized rates/pricing
- Open enrollment support

# **Contact**

Member Services vsp.com

Phone: 800.877.7195

## Three easy steps to get started on Employers site:

- Go to vsp.com.
- Click on the **Employers** tab.
- To land directly on the Employers site in the future, Bookmark visionbenefits.vsp.com.

#### **Client Support**

Phone: **800.216.6248**, option 4 Email: vspcentral@vsp.com

#### **VSP Billing**

800.216.6248, option 3 Email: vspbilling@vsp.com

## **Membership Support**

Phone: **800.216.6248**, option 2 Email: vspcentral@vsp.com

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