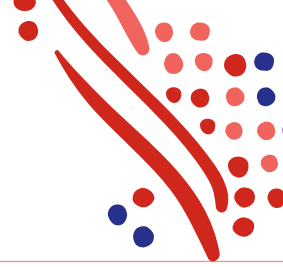


Your Benefits tasks:



2
Day(s)

LEFT TO COMPLETE
YOUR ENROLLMENT

Questions? americas_benefits@htc.com
Ariana Poltz +1 206 548 2202

2022 Open Enrollment

November 8, 2021 - November 9, 2021

Welcome to the 2022 HTC America benefits open enrollment!
Open Enrollment begins on Monday, November 11th, 2021 and closes on Tuesday November, 23rd 2021.
This is your annual opportunity to review and update your current benefit elections that will be effective January 1st, 2022.
***All employees are required to review current enrollment and make election updated by November 23rd 2021**
Trupanion Pet Insurance: If no changes are needed, your current enrollments will roll over. To enroll or update elections for please visit [this website](#).

During 2022 HTC Benefit open enrollment you can review and update your benefit elections:

- Enroll in Medical benefit coverage or Supplemental benefit coverage for the first time
- Update your current plan election options.
- Complete spousal surcharge attestation for the new year.
- **Confirm Health Club Payroll Allowance eligibility for 2022 plan year, by completing and uploading this document.**
- Enroll or drop eligible family members enrollment in HTC America benefit plans.
- **Please note that Domestic Partner coverage is dependent on completion of the affidavit found [here](#).**
- FSA Participants: You must elect your health and/or dependent care FSA during open enrollment for 2022. FSA elections do not roll over from year to year. This will be done using these [instructions](#) on

START THIS ENROLLMENT REMIND ME LATER

This pop-up will show up until you have completed your enrollment. After reading the entire Welcome Message, please select Start This Enrollment.

Note: Your website content may vary.



Your Benefits tasks:

The screenshot shows a web interface for the 2022 Open Enrollment process. At the top, a teal banner reads "2022 Open Enrollment" with a calendar icon and "2 days left to complete this event". Below this is a progress bar with four steps: "Welcome" (active), "Select Benefits", "Document Upload", and "Summary". The main content area contains a welcome message and a list of instructions for the enrollment period.

2022 Open Enrollment
2 days left to complete this event

Welcome → Select Benefits Document Upload Summary

Welcome to the 2022 HTC America benefits open enrollment!
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- FSA Participants: You must elect your health and/or dependent care FSA during open enrollment for 2022. FSA elections do not roll over from year to year. This will be done using these [instructions on the Navia Website](#).
- GoNavia Commuter benefit elections for January 2022, must be made on the [Navia website](#) beginning 11/21/21 and ending on 12/20/2021.

Once the enrollment period has ended your choices will be final until the next enrollment period or until you have a qualifying life event. Contact your benefit administrator for more information.

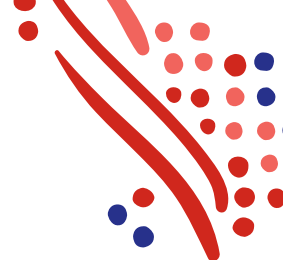
Are you a Tobacco User?
 No
 Yes

This is the initial instruction message you will receive to complete your benefit election process. Select your tobacco status and click Continue.

Note: Your website content may vary.

Your Benefits tasks:

Viewing Your Benefit Enrollments




Welcome → Select Benefits → Document Upload → Summary

Available Benefits

- MEDICAL
- FSA
- HSA
- Unum
 - UNUM EMPLOYEE VOLUNTARY LIFE
 - UNUM SPOUSE VOLUNTARY LIFE
 - UNUM CHILD VOLUNTARY LIFE
- ALLSTATE IDENTITY THEFT
- METLIFE LEGAL
- Standard
 - STANDARD VOLUNTARY ACCIDENT
 - STANDARD EMPLOYEE VOLUNTARY AD&D
 - STANDARD SPOUSE VOLUNTARY AD&D
 - STANDARD CHILD VOLUNTARY AD&D
 - STANDARD VOLUNTARY CRITICAL ILLNESS
- CONSUMER HEALTH AND SAVINGS ACCOUNTS - FSA HEALTH CARE

Medical




i Your company requires you to enter a reason to waive this coverage.

1. Which plan would you prefer? Frequency: Per Pay Period

PLAN	PROVIDER	PER PAYCHECK	EMPLOYER COST	EFFECTIVE DATE	
MEDICAL, DENTAL, VISION PPO, BENEFITS ELIGIBLE - NO WORKING SPOUSE	PREMERA/WDS/V SP	\$12.50	\$367.76	---	SELECT
MEDICAL, DENTAL, VISION PPO, BENEFITS ELIGIBLE - WORKING SPOUSE	PREMERA/WDS/V SP	\$12.50	\$367.76	---	SELECT
MEDICAL, DENTAL, VISION HIGH DEDUCTIBLE, BENEFITS ELIGIBLE - NO WORKING SPOUSE	PREMERA/WDS/V SP	\$0.00	\$262.63	---	SELECT
MEDICAL, DENTAL, VISION HIGH DEDUCTIBLE, BENEFITS ELIGIBLE - WORKING SPOUSE	PREMERA/WDS/V SP	\$0.00	\$262.63	---	SELECT

VIEW PLAN COMPARISON WAIVE THIS BENEFIT

2. Who do you want to cover? MANAGE DEPENDENTS

 You

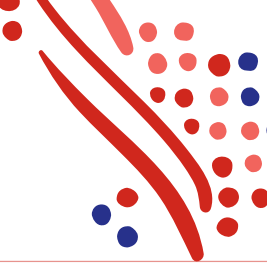
For more information and/or additional instructions, on any plan, you can select the hyperlink. ***PLEASE NOTE: It is extremely important that you select the appropriate plan. If you have a working spouse, you must select the plan choice that indicates working spouse.**

Note: Your website content may vary.



Your Benefits tasks:

Comparing Benefit Plans



BACK View Plan Comparison

High Ded Health Plan - ALL x v PPO Health Plan - ALL x v Select... v

COMPARE PLANS

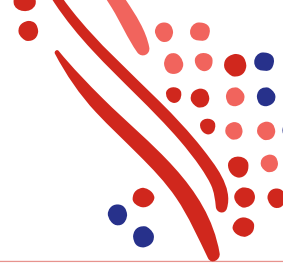
Overview

	HIGH DED HEALTH PLAN - ALL	PPO HEALTH PLAN - ALL
What is the overall deductible?	In-Network Indiv: \$1400 indiv+1: \$1750 Family: \$2100 Out-of-Network: Indiv:\$2600 indiv+1: \$5200 Family: \$7800	In-Network Indiv: \$1400 Indiv + 1: \$1750 Family: \$2100 Out-of-Network \$2600 Indiv + 1: \$5200 Family:\$7800
Is there an out-of-pocket limit on my expenses?	In-Network Indiv: \$3800 Indiv+1: \$5700 Family: \$7600 Out-of-Network: Indiv: \$5700 Indiv+1: \$7600 Family: \$9500	In-Network Indiv: \$3800 Indiv + 1: \$5700 Family: \$7600 Out-of-Network \$5700 Indiv + 1: \$7600 Family:\$9500
Does this plan use a network of providers?	Yes	Yes
Do I need a referral to see a specialist?	No	No
Are there services this plan doesn't cover?	Yes. See Summary Plan Description	Yes. See the Summary Plan Description

Note: Your website content may vary.

Your Benefits tasks:

Enrolling in Benefits



Welcome → Select Benefits → Summary

Medical

Your company requires you to enter a reason to waive this coverage.

1. Which plan would you prefer? Per Pay Period

PLAN	PROVIDER	PER PAYCHECK	EMPLOYER COST	EFFECTIVE DATE
Geneva Medical, ALL	Seminole Group Health	\$89.65	\$271.38	

VIEW PLAN COMPARISON

SELECT PLAN

WAIVE THIS BENEFIT

2. Who do you want to cover? MANAGE DEPENDENTS

You

Available Benefits

- Health And Welfare - Medical
 - SEMINOLE GROUP HEALTH: GENEVA MEDICAL, ALL
 - SEMINOLE GROUP HEALTH: HIGH DED HEALTH PLAN, ALL
 - SEMINOLE GROUP HEALTH: PPO HEALTH PLAN, ALL
- HEALTH AND WELFARE - DENTAL
- INSURANCE - EMPLOYEE LIFE
- CONSUMER HEALTH AND SAVINGS ACCOUNTS - FSA HEALTH CARE
- HEALTH SAVINGS ACCOUNT

Note: Your website content may vary.

Your Benefits tasks:

Please take a moment to review your Dependent and Beneficiary information, especially when they are included in your coverage. and confirm it is up to date. You can do this by clicking on the hyperlink.

2. Who do you want to cover?

[MANAGE DEPENDENTS](#)

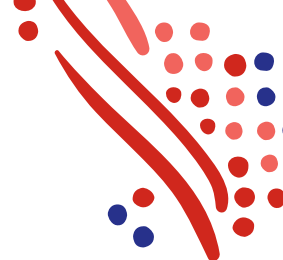


You

Note: Your website content may vary.

Your Benefits tasks:



Enrolling in Benefits





3. Who would you like to assign as your beneficiaries? [MANAGE BENEFICIARIES](#)

You can select as many beneficiaries as you would like as long as the total equals 100%.

Select your Primary beneficiaries

		= 100.00% (total must equal 100%)
John Macgill Spouse 100.00 %	Kennedy Macgill Child	

Do you want to add Secondary beneficiaries?

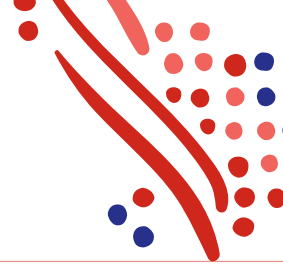
		= 100.00% (total must equal 100%)
John Macgill Spouse	Kennedy Macgill Child 100.00 %	

[SAVE FOR LATER](#) [CONTINUE TO PREVIEW](#)


Note: Your website content may vary.


Your Benefits tasks:

Enrolling in Benefits



Employee Life



1. Which plan would you prefer?  Per Pay Period

PLAN	PROVIDER	PER PAYCHECK	EMPLOYER COST	EFFECTIVE DATE	
Geneva Family Life	Geneva	---	---	---	<input type="button" value="SELECT PLAN"/>

2. How much coverage would you like?

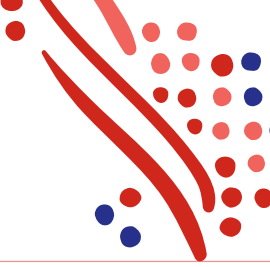
\$50,000.00 Base Amount

+ Additional Amount

Note: Your website content may vary.

Your Benefits tasks:

Enrolling in Benefits



HEALTH AND WELFARE - DENTAL

INSURANCE - EMPLOYEE LIFE

CONSUMER HEALTH AND SAVINGS ACCOUNTS - FSA HEALTH CARE

HEALTH SAVINGS ACCOUNT

REMOVE ENROLLMENT

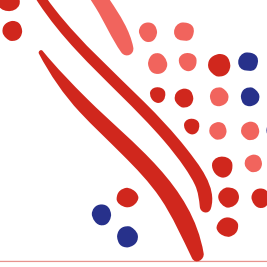
2. How much coverage would you like?

	\$50,000.00	Base Amount
+	Please Select	Additional Amount
=	\$50,000.00	Total Actual Coverage Amount

Note: Your website content may vary.

Your Benefits tasks:

Enrolling in Benefits



Progress: Welcome → **Select Benefits** → Summary

Available Benefits

- Health And Welfare - Medical
 - SEMINOLE GROUP HEALTH: GENEVA MEDICAL, ALL**
 - SEMINOLE GROUP HEALTH: HIGH DED HEALTH PLAN, ALL
 - SEMINOLE GROUP HEALTH: PPO HEALTH PLAN, ALL
- HEALTH AND WELFARE - DENTAL
- INSURANCE - EMPLOYEE LIFE**
- CONSUMER HEALTH AND SAVINGS ACCOUNTS - FSA HEALTH CARE
- HEALTH SAVINGS ACCOUNT

Medical

Image: Stethoscope

i Your company requires you to enter a reason to waive this coverage.

1. Which plan would you prefer? Per Pay Period

PLAN	PROVIDER	PER PAYCHECK	EMPLOYER COST	EFFECTIVE DATE	
Geneva Medical, ALL	Seminole Group Health	\$89.65	\$271.38	---	SELECT PLAN

VIEW PLAN COMPARISON **WAIVED**

Before you continue, we'll need to know why you've decided not to enroll in Medical plan(s).

Waive Reason *
Coverage does not meet my needs

2. Who do you want to cover? MANAGE DEPENDENTS

SAVE FOR LATER **SAVE AND CONTINUE TO NEXT BENEFIT**

Note: Your website content may vary.

Your Benefits tasks:

Enrolling in Benefits

Save Your Election

YOU ARE ENROLLING IN
Geneva: Geneva Family Life, Eligible Employees

Total Actual Coverage Amount: \$50,000.00

PER PAYCHECK	COSTS
You Pay	\$16.15

PRIMARY ALLOCATIONS

- JM John Macgill Spouse **100.00%**

SECONDARY ALLOCATIONS

- KM Kennedy Macgill Child **100.00%**

SAVE AND CONTINUE TO NEXT BENEFIT

Note: Your website content may vary.

Your Benefits tasks:

Be sure to download, sign and upload the Health club Corporate Sponsorship Agreement. If you have selected Domestic Partner coverage, you are also required to download, sign, and upload the Affidavit on this page.

Welcome → Select Benefits → Document Upload → Summary

Upload Documents

HTC America - Health Club Corporate Sponsorship Agreement.pdf
Please complete this document to confirm your current enrollment in a Health Club Facility for 2022 tax year.

Domestic Partner Affidavit
Please complete this document if applicable.

Drag the file here to upload
or
[CHOOSE FILE](#)

Allowed file formats: DOC, .DOCX, .PDF, .XLSX, .XLS, .TXT, .JPG, .JPEG, .BMP, .PNG, .TIF, .TXT, .HTML, .PPTX, .PPT, .GIF and .CSV. Maximum file size: 5MB

SAVE

Note: Your website content may vary.


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Your Benefits tasks:


Please review your new benefit elections before submitting. It is recommended that you download this information for reference as you complete Open Enrollment process

BACK Your Benefits







This information is your benefits coverage as of the date below. Select a different date to view other coverage.

11/05/2021 

DOWNLOAD 

Frequency
Per Pay Period 

Enrollment Summary

Plan	Effective Date	Coverage	Your Cost
 AD&D			\$0.00
Prudential Financial: Prudential Accidental Death and Dismemberment, Eligible Employees \$300,000.00 	October 1, 2021		
You must designate a beneficiary for Prudential Accidental Death and Dismemberment - Eligible Employees.			
 Long Term Disability			\$0.00
Prudential Financial: Prudential Long Term Disability, Eligible Employees \$10,000.00	October 1, 2021	You	
 Short Term Disability			\$0.00
Prudential Financial: Prudential Short Term Disability, Eligible Employees \$2,300.00	October 1, 2021	You	
 Employee Life			\$0.00
Prudential Financial: Prudential Life Insurance, Eligible Employees \$300,000.00 	October 1, 2021		
You must designate a beneficiary for Prudential Life Insurance - Eligible Employees.			
Per Pay Period:			\$0.00

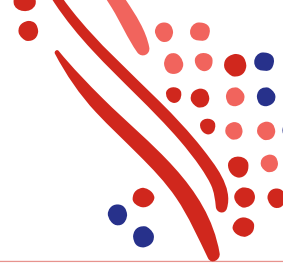
Note: Your website content may vary.

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Your Benefits tasks:


Enrolling in Benefits




Welcome → Select Benefits → **Summary**

Employee Life

Not yet submitted



1. Which plan would you prefer? **\$16.15**  Per Pay Period ▾



PLAN	PROVIDER	PER PAYCHECK	EMPLOYER COST	EFFECTIVE DATE	
✓ Geneva Family Life	Geneva	\$16.15	\$0.00	January 1, 2021	CURRENTLY ENROLLED

REMOVE ENROLLMENT

2. How much coverage would you like?

\$50,000.00 Base Amount

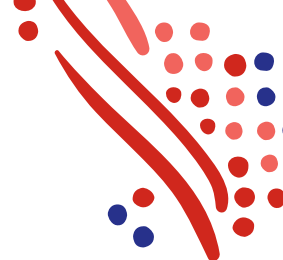
+ No Additional Coverage ▾ Additional Amount

SAVE FOR LATER  **CONTINUE TO NEXT BENEFIT** 

Note: Your website content may vary.

Your Benefits tasks:

Enrolling in Benefits



Welcome → Select Benefits → Summary

Please review this summary of your Open Enrollment.

[Download](#)

Warning: Your benefit elections will not be processed until you click "SUBMIT ENROLLMENT". You will still be able to make changes until October 14, 2020 11:59 PM EDT.

[SAVE FOR LATER](#) [SUBMIT ENROLLMENT](#)

Enrollment Summary

Per Pay Period

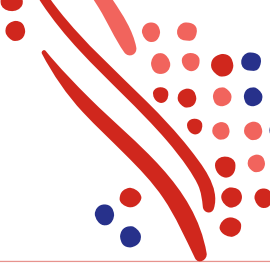
Plan	Effective Date	Coverage	Employer Cost	Your Cost
Employee Life			\$0.00	\$16.15
<input checked="" type="checkbox"/> Geneva: Geneva Family Life, Eligible Employees \$50,000.00	January 1, 2021	Primary Beneficiary: John Macgill (100%) Secondary Beneficiary: Kennedy Macgill (100%)		
Per Pay Period:			\$0.00	\$16.15

Waived Benefits

Medical	Waive Reason: Coverage does not meet my needs
---------	---

Note: Your website content may vary.

Reminder: How to Create ADP Workforce Now Login



ADP Employee Registration Quick Reference Card



Welcome! Register an account with ADP to access the services offered by your organization.

The process is very simple and supportive to help you identify yourself in the context of your organization to set up your account. Let's get started!

Registering with your email/mobile or identity information	(OR) Registering with a registration code from your organization
<ol style="list-style-type: none"> On your ADP service website, click the link to Create Account. Select Find Me. Enter an email address or mobile number that you shared with your organization. <ol style="list-style-type: none"> To verify your record within your organization, enter your identity information either government-issued legal ID (SSN, EIN OR ITIN - US ONLY) or your Employee ID/Associate ID., Date of birth. Options available to you may vary slightly. <p>(OR)</p> <p>Enter your personal identity information that you shared with your organization.</p> <ol style="list-style-type: none"> Enter your First name, Last name, and Date of birth, and then either your legal ID or your Employee ID/Associate ID. <ol style="list-style-type: none"> Enter the verification code sent to your email address or mobile number available on record. You can also enter new phone number for identity verification. Add your primary contact information—a frequently used email address and mobile number to receive account notifications and used to verify and confirm your identity, when needed. 	<ol style="list-style-type: none"> Set up your user ID and strong password to complete the registration process for your ADP service account. On your ADP service website, click the link to Create Account. Select I Have a Registration Code. Enter the Personal Registration code or Organizational Registration code shared by your administrator. Enter your identity information, such as First name, Last name, Date of birth, government-issued legal ID (SSN, EIN OR ITIN - US ONLY), or your Employee ID/Associate ID. Options available to you may vary slightly. Based on your information requested during this process: <ol style="list-style-type: none"> Enter the verification code sent to your email address or mobile number available on record. You can also enter new phone number for identity verification. You may be required to answer questions from public records. Add your primary contact information—a frequently used email address and mobile number to receive account notifications and used to verify and confirm your identity, when needed.

Congratulations! Use your user ID and password to log in to your account and access your information on ADP service URL and ADP Mobile app, if applicable.

To stay connected with your information, download the ADP Mobile App and access your information on the go!



If you forget your login information, use the **Forgot User ID/Forgot Password** link on your ADP service web site to complete a quick verification and recover your information.

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Note: Your website content may vary.

