

How to enroll in Voluntary Benefits

Follow these simple steps below to enroll in your Gallagher vChoice voluntary benefits

GallaghervChoiceEnroll.com

Enter the website address in your Internet browser.
On the home page, enter your Employee ID/Social Security Number and PIN and click on "Log On."

Your PIN will be the last four digits of your Social Security Number followed by the two digit year of your birth.
(Ex: Someone born in 1980 and with a SSN of 123-45-6789 would have the PIN 678980.)

1



The screenshot shows the Gallagher vChoice Enrollment website. At the top is the Gallagher vChoice logo and the word "Enrollment". Below this is a text block stating: "To use this website, you must have your Social Security Number and your confidential Personal Identification Number (PIN). If you have questions or need help, please contact a Gallagher Benefit Advocate at 425.454.6000 or 800.542.3737." Below the text is a login form with two input fields: "Enrollment Site Login:" and "Social Security Number". Below these fields are two buttons: "Log In" and "Forgot Pin?". A circular callout highlights the "Log In" button. At the bottom of the page, there is a disclaimer: "Unauthorized access is prohibited. By entering your user ID and Personal Identification Number, you have read and agree to the terms of the [Consent to Enroll Electronically](#)." and a note for administrative users: "Administrative users: login to [the administrative site](#)".

2

Click "Next" to begin the enrollment process. Fill in the requested information on each screen, clicking "Next" once complete.

3

Elections will not be finalized until you have reached the end of all coverage options, PIN has been signed, and you receive your Summary of Benefits confirmation.

Questions regarding your benefits or enrollment?
Contact your Gallagher Benefits Specialist
1.800.542.3737 | AskGBS-WA@ajg.com



Gallagher vChoice