

CITY OF NEW HOPE  
FIREARMS PROHIBITION POLICY

The city of New Hope is committed to providing a safe environment for employees and customers of the city. Therefore, the city of New Hope establishes a policy prohibiting all employees from carrying or possessing firearms while acting in the course and scope of employment for the city. Exceptions to this policy are sworn employees of the Police Department, animal control personnel utilizing firearms in the proper course of their duty as determined by the Police Chief, and police reserve officers requiring protection of themselves or others in an emergency situation. The possession or carrying of a firearm by other employees is prohibited while working on city property or while working in any location on behalf of the city. This includes but is not limited to:

- Driving on city business;
- Riding as a passenger in any vehicle or any type of mass transit on city business;
- Working at city hall or any other city-owned work site;
- Working off-site on behalf of the city;
- Performing emergency or on-call work outside regular business hours;
- Working at private residences and at businesses on behalf of the city;
- Attending training or conferences on behalf of the city;

Exception: City employees may carry and possess firearms in city-owned parking areas if they have obtained the appropriate permit(s). Therefore, if an employee must drive his or her personal vehicle on city business, he or she may check the firearm(s) with the Police Department during the workday and retrieve it after work. The Police Department will establish procedures ensuring that the firearm is locked up and is not retrievable by anyone other than the employee owning the firearm(s).

When responding to on-call work from home or other location outside regular business hours, an employee is prohibited from bringing a firearm in their private vehicle unless the vehicle remains in a parking lot and is not needed in order to respond to the call.

Violations of this policy are subject to disciplinary action in accordance with the city's disciplinary procedures policy.

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