



Floating Holiday

Floating Holiday is part of Scott County’s Total Reward for staff. The program covers Attorney’s Association, IUOE, LELS Unions, MNPEA Dispatch Supervisors, and MNPEA 911 Dispatchers.

You must obtain approval in advance from your designated supervisor before using your Floating Holiday. Please see your union contract for details.

Scott County automatically provides this benefit for eligible employees. No enrollment is required.

Who is eligible – You are eligible for a Floating Holiday if you are classified as a permanent or probationary full time or part time employee.

Unclassified full time temporary employees shall not be eligible for a Floating Holiday unless eligible for other county benefits.

Part-Time Employees – will be limited to the number of hours based on their full-time equivalency ration (FTE) on record on the day they take their floating holiday.

This will be determined by multiplying their FTE by 8 hours. All prorate hours will be rounded to the nearest quarter hour.

New Employees – The floating holiday is prorated by using the date of hire to determine the number of hours that an employee is eligible to take for their floating holiday. The month of hire is used in the calculation.

PRORATING FLOATING HOLIDAY

Month Hired or Terminated	Floating Holiday Hours New Employees
January	8.00
February	7.25
March	6.75
April	6.00
May	5.25
June	4.75
July	4.00
August	3.25
September	2.75
October	2.00
November	1.25
December	0.75

*Floating Holidays that are unused at the end of the year (Dec 31) are forfeited.