



# City of Bellevue | Human Resources

## Health Benefits Open Enrollment

**Open Enrollment begins Monday, October 28, 2024 (8am) and ends Friday, November 15, 2024 (5pm), with changes effective January 1, 2025**

Open enrollment is your opportunity to enroll in flexible spending accounts, change coverage, and update who is covered under your health plans for 2025.

### Review Benefit Materials Using the Online Benefits Library

Access plan information and costs through Connect2MyBenefits (C2MB), <https://c2mb.ajg.com/cityofbellevue/> and visit the Open Enrollment section.

- Review:
- What's New for 2025
  - Resources and schedule of upcoming events
  - Evaluate Coverage
  - Action Items

### Enroll Using the Online Enrollment System

If you do not wish to make any changes to your health benefits, your 2024 elections will continue in 2025 **except for** your flexible spending accounts (FSAs) for health care and/or day care. FSAs must be newly elected each year.

<https://cityofbellevuehr.workterra.net/>

**User Name** is your full last name and the first four digits of your birth date (MMDD). Example, name is Mary Smith-Jones and birthdate is 5/24/1972, User Name is smithjones0524.

**Passwords** are being reset to your full last name (lower case) and the last 4 digits of your social security number.

### We Are Here to Help

<p><a href="#">Lori Durringer</a> HR Benefits Specialist <a href="mailto:ldurringer@bellevuewa.gov">ldurringer@bellevuewa.gov</a> 425-452-7866</p>	<p><a href="#">Michelle Robinson</a> HR Benefits Administrator <a href="mailto:mrobinson@bellevuewa.gov">mrobinson@bellevuewa.gov</a> 425-452-4585</p>	<p><a href="#">Gallagher Benefit Advocates</a> <a href="mailto:bac.cityofbellevue@ajg.com">bac.cityofbellevue@ajg.com</a> 425-201-8417</p>
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*A paper copy of the benefit guide is available at no charge upon request. Please contact Human Resources (HR) to request a copy.*



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## Health Benefits Open Enrollment

### Eligible Dependents Include:

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**Spouse:** the lawful spouse of the employee.

**Registered Domestic Partner:** new domestic partnerships must be state registered.

**Dependent Child:** Under the age of 26 and one of the following:

- The natural offspring of either or both the employee or spouse
- A legally adopted child of either or both the employee or spouse
- A child placed with the employee for the purpose of legal adoption
- A legal ward of the employee or spouse (foster children are not eligible)
- Continuing coverage for a child who became disabled prior to age 26

### Changes Outside Open Enrollment / Qualifying Life Events

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Reminder: outside of open enrollment, you are only able to make changes to your health benefits if you experience a Qualifying Life Event.

**Marriage/Registered Domestic Partnership** within 30 days, you may add a spouse/registered domestic partner

**Divorce/Legal Separation/Termination of Registered Domestic Partnership** within 30 days, you must remove your ex-spouse/registered domestic partner

**Having or Adopting a Baby** within 60 days, you may add your baby

**Gain or loss of other coverage for you or your dependents** within 30 days, you may request changes

Visit the “Benefit Enrollment and Changes” section of C2MB <https://c2mb.ajg.com/cityofbellevue/> for more information.