Know Your Rights: Workplace Discrimination is Illegal The U.S. Equal Employment Opportunity Commission (EEOC) enforces Federal laws that protect you from discrimination in employment. If you believe you've been discriminated against at work or in applying for a job, the EEOC may be able to help.

**EEOC - KNOW YOUR RIGHTS: WORKPLACE DISCRIMINATION IS ILLEGAL** 

lawsuit, investigation, or proceeding

• Discharge, firing, or lay-off

physical conduct)

Job training

Classification

Hiring or promotion

· Interference, coercion, or threats related

to exercising rights regarding disability

• Pay (unequal wages or compensation)

belief, observance or practice

discrimination or pregnancy accommodation

• Harassment (including unwelcome verbal or

· Failure to provide reasonable accommodation

for a disability; pregnancy, childbirth, or related

medical condition; or a sincerely-held religious

• Obtaining or disclosing genetic information

What Employment Practices can be Challenged as

• Employees (current and former), including managers and temporary employees Job applicants Union members and applicants for membership **What Organizations are Covered?** 

Most private employers

 Staffing agencies **What Types of Employment Discrimination are** Illegal? Under the EEOC's laws, an employer may not discriminate against you, regardless of your immigration status, on the bases of:

State and local governments (as employers)

Educational institutions (as employers)

 Race Color Religion National origin • Sex (including pregnancy, childbirth, and related

medical conditions, sexual orientation, or gender Age (40 and older) Disability

of employees • Requesting or disclosing medical information of employees • Genetic information (including employer requests • Conduct that might reasonably discourage someone for, or purchase, use, or disclosure of genetic tests, from opposing discrimination, filing a charge, or genetic services, or family medical history) participating in an investigation or proceeding Retaliation for filing a charge, reasonably opposing • Conduct that coerces, intimidates, threatens, or

discrimination, or participating in a discrimination interferes with someone exercising their rights, or someone assisting or encouraging someone else to exercise rights, regarding disability discrimination (including accommodation) or pregnancy accommodation What can You Do if You Believe Discrimination **Discriminatory?** All aspects of employment, including: has Occurred? Contact the EEOC promptly if you suspect discrimination. Do not delay, because there are strict time limits for filing a charge of discrimination (180 or 300 days, depending on where you live/work). You can reach the EEOC in any of the following ways: Submit an inquiry through the EEOC's public

portal: <a href="https://publicportal.eeoc.gov/Portal/Login.">https://publicportal.eeoc.gov/Portal/Login.</a> **Call** 1–800–669–4000 (toll free) 1-800-669-6820 (TTY) 1-844-234-5122 (ASL video phone)

Visit an EEOC field office (information at www.eeoc.gov/field-office)

E-Mail info@eeoc.gov Additional information about the EEOC, including information about filing a charge of discrimination, is available at

#### **EMPLOYERS HOLDING FEDERAL CONTRACTS OR SUBCONTRACTS**

The Department of Labor's Office of Federal Contract Compliance Programs **Protected Veteran Status** The Vietnam Era Veterans' Readjustment Assistance (OFCCP) enforces the nondiscrimination and affirmative action commitments of Act of 1974, as amended, 38 U.S.C. 4212, prohibits employment discrimination companies doing business with the Federal Government. If you are applying for a against, and requires affirmative action to recruit, employ, and advance in job with, or are an employee of, a company with a Federal contract or subcontract, employment, disabled veterans, recently separated veterans (i.e., within three you are protected under Federal law from discrimination on the following bases: years of discharge or release from active duty), active duty wartime or campaign Race, Color, Religion, Sex, Sexual Orientation, Gender Identity, National badge veterans, or Armed Forces service medal veterans. Origin Executive Order 11246, as amended, prohibits employment Retaliation Retaliation is prohibited against a person who files a complaint discrimination by Federal contractors based on race, color, religion, sex, sexual of discrimination, participates in an OFCCP proceeding, or otherwise opposes orientation, gender identity, or national origin, and requires affirmative action discrimination by Federal contractors under these Federal laws. Any person to ensure equality of opportunity in all aspects of employment. **Asking About, Disclosing, or Discussing Pay** Executive Order 11246, as action obligations under OFCCP's authorities should contact immediately: amended, protects applicants and employees of Federal contractors from discrimination based on inquiring about, disclosing, or discussing their

compensation or the compensation of other applicants or employees. **Disability** Section 503 of the Rehabilitation Act of 1973, as amended, protects qualified individuals with disabilities from discrimination in hiring, promotion, discharge, pay, fringe benefits, job training, classification, referral, and other aspects of employment by Federal contractors. Disability discrimination If you are deaf, hard of hearing, or have a speech disability, please dial 7–1–1 includes not making reasonable accommodation to the known physical or to access telecommunications relay services. OFCCP may also be contacted by mental limitations of an otherwise qualified individual with a disability who submitting a question online to OFCCP's Help Desk at is an applicant or employee, barring undue hardship to the employer. Section <a href="https://ofccphelpdesk.dol.gov/s/">https://ofccphelpdesk.dol.gov/s/</a>, or by calling an OFCCP regional or district 503 also requires that Federal contractors take affirmative action to employ office, listed in most telephone directories under U.S. Government, Department and advance in employment qualified individuals with disabilities at all levels of Labor and on OFCCP's "Contact Us" webpage at of employment, including the executive level.

who believes a contractor has violated its nondiscrimination or affirmative The Office of Federal Contract Compliance Programs (OFCCP) U.S. Department of Labor

200 Constitution Avenue, N.W. Washington, D.C. 20210 1-800-397-6251 (toll-free)

https://www.dol.gov/agencies/ofccp/contact.

PROGRAMS OR ACTIVITIES RECEIVING FEDERAL FINANCIAL ASSISTANCE Race, Color, National Origin, Sex In addition to the protections of Title VII of Individuals with Disabilities Section 504 of the Rehabilitation Act of 1973, as

discrimination on the basis of sex in educational programs or activities which receive Federal financial assistance

the Civil Rights Act of 1964, as amended, Title VI of the Civil Rights Act of 1964, as amended, prohibits employment discrimination on the basis of disability in any amended, prohibits discrimination on the basis of race, color or national origin program or activity which receives Federal financial assistance. Discrimination in programs or activities receiving Federal financial assistance. Employment is prohibited in all aspects of employment against persons with disabilities discrimination is covered by Title VI if the primary objective of the financial who, with or without reasonable accommodation, can perform the essential assistance is provision of employment, or where employment discrimination functions of the job. If you believe you have been discriminated against in a causes or may cause discrimination in providing services under such programs. program of any institution which receives Federal financial assistance, you Title IX of the Education Amendments of 1972 prohibits employment should immediately contact the Federal agency providing such assistance.

(Revised 6/27/2023)

#### **ANTI-DISCRIMINATION NOTICE**

It is illegal to discriminate against work-authorized individuals. Employers CANNOT specify which document(s) they will accept from an employee. The refusal to hire an individual because the documents have a future expiration date may also constitute illegal discrimination.

For information, please contact The Office of Special Counsel for Immigration Related Unfair Employment Practices Office at 800-255-7688.

**EQUAL OPPORTUNITY IS THE LAW** 

## **EQUAL OPPORTUNITY IS THE LAW**

IT IS AGAINST THE LAW FOR THIS RECIPIENT OF FEDERAL FINANCIAL ASSISTANCE TO DISCRIMINATE ON THE FOLLOWING BASIS:

Against any individual in the United States, on the basis of race, color, religion, sex (including pregnancy, childbirth, and related medical conditions, sex stereotyping, transgender status, and gender identity), national origin (including limited English proficiency), age, disability, or political affiliation or belief, or, against any beneficiary of, applicant to, or participant in programs financially assisted under Title I of the Workforce Innovation and Opportunity Act, on the basis of the individual's citizenship status or participation in any WIOA Title I-financially assisted program or activity.

THE RECIPIENT MUST NOT DISCRIMINATE IN ANY OF THE FOLLOWING AREAS: • Deciding who will be admitted, or have access, to any WIOA Title I-financially assisted program or activity;

- Providing opportunities in, or treating any person with regard to, such a program or activity; or
- Making employment decisions in the administration of, or in connection with, such program or activity. Recipients of federal financial assistance must take reasonable steps to ensure that communications with individuals with
- disabilities are as effective as communications with others. This means that, upon request and at no cost to the individual, recipients are required to provide appropriate auxiliary aids and services to qualified individuals with disabilities.

WHAT TO DO IF YOU BELIEVE YOU HAVE EXPERIENCED DISCRIMINATION

If you think that you have been subjected to discrimination under a WIOA Title I-financially assisted program or activity, you may file a complaint within 180 days from the date of the alleged violation with either:

• The recipient's Equal Opportunity Officer (or person whom the recipient has designated for this purpose); or The Director, Civil Rights Center (CRC), U.S. Department of Labor, 200 Constitution Avenue NW., Room N-4123, Washington, DC 20210 or electronically as directed on dol.gov/crc.

If you file your complaint with the recipient, you must wait either until the recipient issues a written Notice of Final Action, or until 90 days have passed (whichever is sooner), before filing with the CRC (see address above).

If the recipient does not give you a written Notice of Final Action within 90 days of the day on which you filed your complaint, you may file a complaint with CRC before receiving that Notice. However, you must file your CRC complaint within 30 days of the 90-day deadline (in other words, within 120 days after the day on which you filed your complaint with the recipient).

If the recipient does give you a written Notice of Final Action on your complaint, but you are dissatisfied with the decision or resolution, you may file a complaint with CRC. You must file your CRC complaint within 30 days of the date on which you received the Notice of Final Action.

BRAD LITTLE, GOVERNOR JANI REVIER, DIRECTOR

Contact the department's Equal Opportunity Officer to file a complaint:

Danilo Cabrera, WIOA equal opportunity officer danilo.cabrera@labor.idaho.gov

October 2024

Idaho Department of Labor is an equal opportunity employer Auxiliary aids and services are available upon request to individuals with disabilities. Dial 711 for Idaho Relay Service.

**UNEMPLOYMENT INSURANCE** 

JANI REVIER, DIRECTOR DAHO DEPT. OF LABOR

# **UNEMPLOYMENT INSURANCE BENEFITS**

NOTICE: ALL EMPLOYEES

This firm is subject to the Employment Security Law of the state of Idaho. All employees, except those specifically exempt, are insured for compensation during periods

## **Unemployment Insurance**

of involuntary unemployment.

• An INSURANCE paid from the Employment Security Trust Fund, a fund derived from taxation against the company or employer.

NO PORTION OF THE COST OF THIS PROGRAM IS DEDUCTIBLE FROM YOUR EARNINGS.

• Claims for unemployment insurance must be filed online at labor.idaho.gov/claimantportal. • Navigators are available to help understand and correctly file for unemployment insurance in

person at any of the department's offices. Find locations at labor.idaho.gov/officedirectory. • Don't delay or you could lose your benefits.

• Claims should be filed immediately after separation.

**Idaho Department of Labor** 317 W. Main St., Boise, ID 83735-0910 (208) 332-8942 <u>labor.idaho.gov</u>

The Idaho Department of Labor's unemployment insurance programs are funded by the U.S. Department of Labor for SFY25 as part of the Employment and Training Administration grants (93%) and state/nonfederal (7%) totaling \$22,800,000. The Idaho Department of Labor is an equal opportunity employer and service provider. Reasonable accommodations are available upon request. Dial 711 for Idaho Relay Service.

americanjobcenter

## FEDERAL MINIMUM WAGE

**EMPLOYEE RIGHTS UNDER THE FAIR LABOR STANDARDS ACT** 

## FEDERAL MINIMUM WAGE \$7.25 PER HOUR BEGINNING JULY 24, 2009

The law requires employers to display this poster where employees overtime pay provisions of the law. Civil money penalties may also be **OVERTIME PAY** At least 1 ½ times your regular rate of pay for all hours worked over 40 in a workweek.

**CHILD LABOR** An employee must be at least 16 years old to work in most non-farm jobs and at least 18 to work in non-farm jobs declared hazardous by the Secretary of Labor. Youths 14 and 15 years old may work outside school hours in various non-manufacturing, non-mining, non-hazardous jobs with certain work hours restrictions. Different rules apply in **TIP CREDIT** Employers of "tipped employees" who meet certain conditions

may claim a partial wage credit based on tips received by their employees.

Employers must pay tipped employees a cash wage of at least \$2.13 per hour if they claim a tip credit against their minimum wage obligation. If an employee's tips combined with the employer's cash wage of at least \$2.13 per hour do not equal the minimum hourly wage, the employer must

**PUMP AT WORK** The FLSA requires employers to provide reasonable break time for a nursing employee to express breast milk for their nursing child for one year after the child's birth each time the employee needs to express breast milk. Employers must provide a place, other than a bathroom, that is shielded from view and free from intrusion from

coworkers and the public, which may be used by the employee to express breast milk. **ENFORCEMENT** The Department has authority to recover back wages and an equal amount in liquidated damages in instances of minimum wage, overtime, and other violations. The Department may litigate and/or recommend criminal prosecution. Employers may be assessed civil money

penalties for each willful or repeated violation of the minimum wage or

assessed for violations of the FLSA's child labor provisions. Heightened civil money penalties may be assessed for each child labor violation that results in the death or serious injury of any minor employee, and such assessments may be doubled when the violations are determined to be willful or repeated. The law also prohibits retaliating against or discharging workers who file a complaint or participate in any proceeding under the FLSA.

 Certain occupations and establishments are exempt from the minimum wage, and/or overtime pay provisions. Certain narrow exemptions also apply to the pump at work requirements. Special provisions apply to workers in American Samoa, the Commonwealth of the Northern Mariana Islands, and the

Commonwealth of Puerto Rico. Some state laws provide greater employee protections; employers must • Some employers incorrectly classify workers as "independent contractors"

when they are actually employees under the FLSA. It is important to know the difference between the two because employees (unless exempt) are entitled to the FLSA's minimum wage and overtime pay protections and correctly classified independent contractors are not. Certain full-time students, student learners, apprentices, and workers with disabilities may be paid less than the minimum wage under special certificates issued by the Department of Labor.



#### **Your Employee Rights Under the Family and Medical Leave Act**

FMLA - FAMILY AND MEDICAL LEAVE ACT

What is FMLA leave? The Family and Medical Leave Act (FMLA) is a You do not have to share a medical diagnosis but must provide federal law that provides eligible employees with **job-protected** leave for qualifying family and medical reasons. The U.S. Department the leave qualifies for FMLA protection. You must also inform your of Labor's Wage and Hour Division (WHD) enforces the FMLA for **employer if FMLA leave was previously taken** or approved for the

Eligible employees can take **up to 12 workweeks** of FMLA leave in a 12-month period for: The birth, adoption or foster placement of a child with you,

Your serious mental or physical health condition that makes you To care for your spouse, child or parent with a serious mental or physical health condition, and

Certain qualifying reasons related to the foreign deployment of your spouse, child or parent who is a military servicemember. An eligible employee who is the spouse, child, parent or next of kin of a covered servicemember with a serious injury or illness **may take up to 26 workweeks** of FMLA leave in a single 12-month period to Office of Personnel Management or Congress.

care for the servicemember. You have the right to use FMLA leave in one block of time. When it is medically necessary or otherwise permitted, you may take FMLA leave intermittently in separate blocks of time, or on a reduced **schedule** by working less hours each day or week. Read Fact Sheet

#28M(c) for more information. FMLA leave is **not** paid leave, but you may choose, or be required by your employer, to use any employer-provided paid leave if your

employer's paid leave policy covers the reason for which you need FMLA leave. Am I eligible to take FMLA leave? You are an eligible employee if all of the following apply:

You work for a covered employer, You have worked for your employer at least 12 months, the 12 months before your leave, and Your employer has at least 50 employees within 75 miles of your work location.

Airline flight crew employees have different "hours of service" You work for a **covered employer** if **one** of the following applies: You work for a private employer that had at least 50 employees during at least 20 workweeks in the current or previous calendar

You work for an elementary or public or private secondary school, You work for a public agency, such as a local, state or federal government agency. Most federal employees are covered by Title Scan the QR code to learn about our WHD II of the FMLA, administered by the Office of Personnel

How do I request FMLA leave? Generally, to request FMLA leave Follow your employer's normal policies for requesting leave, Give notice at least 30 days before your need for FMLA leave, or If advance notice is not possible, give notice as soon as possible.

enough information to your employer so they can determine whether same reason when requesting additional leave. Your **employer may request certification** from a health care

The FMLA does not affect any federal or state law prohibiting discrimination or supersede any state or local law or collective bargaining agreement that provides greater family or medical leave State employees may be subject to certain limitations in pursuit of direct lawsuits regarding leave for their own serious health

provider to verify medical leave and may request certification of a

conditions. Most federal and certain congressional employees are also covered by the law but are subject to the jurisdiction of the U.S. What does my employer need to do? If you are eligible for FMLA

leave, your **employer must**: Allow you to take job-protected time off work for a qualifying

• Continue your group health plan coverage while you are on leave on the same basis as if you had not taken leave, and Allow you to return to the same job, or a virtually identical job with the same pay, benefits and other working conditions, including shift and location, at the end of your leave. Your **employer** <u>cannot</u> interfere with your FMLA rights or threaten or punish you for exercising your rights under the law. For example,

your employer cannot retaliate against you for requesting FMLA

leave or cooperating with a WHD investigation. After becoming aware that your need for leave is for a reason that You have at least 1,250 hours of service for your employer during may qualify under the FMLA, your **employer <u>must</u> confirm whether** you are eligible or not eligible for FMLA leave. If your employer determines that you are eligible, your **employer must notify you in** 

· About your FMLA rights and responsibilities, and How much of your requested leave, if any, will be FMLA-protected

Where can I find more information? Call 1-866-487-9243 or visit dol.gov/fmla to learn more. If you believe your rights under the FMLA have been violated, you may file a complaint with WHD or file a private lawsuit against your employer in court. **SCAN ME** 



WH1420 REV 04/23

#### **EMPLOYEE POLYGRAPH PROTECTION ACT**

The Employee Polygraph Protection Act (theft, embezzlement, etc.) that resulted in prohibits most private employers from using economic loss to the employer. The law does not

screening or during the course of employment. any collective bargaining agreement which is **PROHIBITIONS** Employers are generally prohibited more restrictive with respect to lie detector tests. from requiring or requesting any employee or job applicant to take a lie detector test, and from discharging, disciplining, or discriminating against an employee or prospective employee for refusing to take a test or for exercising other rights under

**EXEMPTIONS** Federal, State and local governments are not affected by the law. Also, the law does not apply to tests given by the Federal Government to certain private individuals engaged in national security-related activities. The Act permits polygraph (a kind of lie detector) tests to be security service firms (armored car, alarm, and APPLICANTS CAN READILY SEE IT. guard), and of pharmaceutical manufacturers, distributors and dispensers. The Act also permits polygraph testing, subject to restrictions, of certain employees of private firms who are reasonably suspected of involvement in a workplace incident

EMPLOYEE RIGHTS | EMPLOYEE POLYGRAPH PROTECTION ACT **lie detector tests either for pre-employment** preempt any provision of any State or local law or **EXAMINEE RIGHTS** Where polygraph tests are permitted, they are subject to numerous strict standards concerning the conduct and length of the test. Examinees have a number of specific rights, including the right to a written notice before testing, the right to refuse or discontinue a test, and the right not to have test results disclosed to unauthorized persons.

**ENFORCEMENT** The Secretary of Labor may bring court actions to restrain violations and assess civil penalties against violators. Employees or job applicants may also bring their own court actions. administered in the private sector, subject to THE LAW REQUIRES EMPLOYERS TO DISPLAY restrictions, to certain prospective employees of THIS POSTER WHERE EMPLOYEES AND JOB







#### **PAYDAY NOTICE**

# **Regular Paydays for Employees of**

(Company Name) Shall be as follows: Weekly Bi-Weekly Other

## WITHHOLDING STATUS

## YOU MAY NEED TO CHECK YOUR WITHHOLDING

1-800-829-3676.

Since you last filed form W-4 with your employer Marry or divorce? Gain or lose a dependent?

• Change your name? Were there major changes to...

 Your nonwage income (interest, dividends, capital gains, etc.)? a job)?

when you filed your last return, you may need to file a new form

 Your family wage income (you or your spouse started or ended Your itemized deductions? Your tax credits? If you can answer "YES"... To any of these questions or you owed extra tax

Now is the time to check your withholding. For more details, get Publication 919, How Do I Adjust My Tax Withholding?, or use the Withholding Calculator at www.irs.gov/ individuals on the IRS web site. **Employer:** Please post or publish this Bulletin Board Poster so that your employees will see it. Please indicate where they can

get forms and information on this subject.

See your employer for a copy of Form W-4 or call the IRS at

Department of the Treasury

Cat. No. 11047P **Internal Revenue Service www.irs.gov** 

## **IDAHO MINIMUM WAGE**

IDAHO **DEPARTMENT OF LABOR** Brad Little, Governor

STATE OF IDAHO Idaho Department of Labor 317 W. Main St. Boise, Idaho 83735-0910

Publication 213

(Rev. 8-2009)

# **IDAHO MINIMUM WAGE LAW**

**SECTION 44-1502, IDAHO CODE:** Except as hereinafter otherwise provided, no employer shall pay to any of his employees any wages computed at a rate of less than:

#### **\$7.25 PER HOUR AS OF JULY 24, 2009**

**TIPPED EMPLOYEES:** Any employee engaged in an occupation in which he customarily and regularly receives more than thirty dollars (\$30.00) a month in tips will be paid a minimum of \$3.35 per hour. If an employee's tips combined with the employer's cash wage do not equal the minimum hourly wage, the employer must make up the difference.

**OPPORTUNITY WAGE:** Employees under 20 years of age may be paid \$4.25 per hour during their first 90 consecutive calendar days of employment with an employer.

**SECTION 44-1504, IDAHO CODE, EXEMPTIONS FROM MINIMUM WAGE:** The provisions of this act shall not apply to any employee employed in a bona fide executive, administrative, or professional capacity; to anyone engaged in domestic service; to any individual employed as an outside salesperson; to seasonal employees of a non-profit camping program; or to any child under the age of sixteen (16) years working part-time or at odd jobs not exceeding a total of four (4) hours per day with any one (1) employer; or any individual employed in agriculture if; such employee is the parent, spouse, child or other member of his employer's immediate family; or such employee is older than sixteen (16) years of age and is employed as a harvest laborer and is paid on a piece-rate basis in an operation which has been, and is customarily and generally recognized as having been paid on a piece -rate basis in the region of employment, and commutes daily from his permanent residence to the farm on which he is so employed, and has been employed in agriculture less than thirteen (13) weeks during the preceding calendar year; or such employee is sixteen (16) years of age or under and; is employed as a harvest laborer, is paid on a piece-rate basis in an operation which has been, and is customarily and generally recognized as having been paid on a piece-rate basis in the region of employment, and is employed on the same farm as his parent or person standing in the place of his parent, and is paid at the same piece-rate basis as employees over the age of sixteen (16) years are paid on the same farm; or such employee is principally

**SECTION 45-606, IDAHO CODE:** All wages due a separated employee must be paid the earlier of the next regularly scheduled payday or within 10 days of separation, weekends and holidays excluded. If the separated employee makes a written request for earlier payment, all wages then due must be paid within 48 hours, weekends and holidays excluded.

The Wage and Hour Section of the Idaho Department of Labor is responsible for the administration of the Idaho Minimum Wage and the Wage Payment Act.

For more information, view the department's "Guide to Idaho labor laws" available online in English and Spanish, or at any local office; otherwise, call Post Falls (208) 457-8789; Boise (208) 332-3575; Pocatello (208) 236-6710; or Burley (208) 678-5518. Dial 711 for Idaho Relay Service.

# **NOTICE TO EMPLOYERS:**

44- 1505 AND 44-1506, IDAHO CODE.

engaged in the range production of livestock.

THIS OFFICIAL NOTICE MUST BE POSTED IN A CONSPICUOUS PLACE, IN OR ABOUT THE PREMISES WHERE ANY PERSON SUBJECT TO THE ACT IS EMPLOYED, OR IN A PLACE ACCESSIBLE TO EMPLOYEES (SECTION 44-1507. IDAHO CODE). EMPLOYMENT OF WORKERS WITH DISABILITIES OR APPRENTICES MUST BE IN CONFORMANCE WITH SECTION

FOR ADDITIONAL POSTERS OR INFORMATION, PLEASE CONTACT THE ADDRESS STATED ON THIS BULLETIN OR

The Idaho Department of Labor is an equal opportunity employer and service provider. Reasonable accommodation is available upon request. Dial 711 for Idaho Relay Service.

October 2024

**WORKERS' COMPENSATION** 

TO THE EMPLOYER:

THIS NOTICE MUST BE POSTED IN A CONSPICUOUS PLACE UPON YOUR PREMISES.

## **NOTICE**

# **REGARDING WORKERS' COMPENSATION INSURANCE**

ALL WORKERS EMPLOYED BY THE UNDERSIGNED ARE HEREBY NOTIFIED THAT THE EMPLOYER HAS COMPLIED WITH THE LAW AS TO SECURING THE PAYMENT OF COMPENSATION TO EMPLOYEES AND THEIR DEPENDENTS, IN ACCORDANCE WITH THE PROVISIONS OF THE WORKERS' COMPENSATION LAW.

> Date: Employer: By: Employer's Authorized Agent:

An employee receiving an injury by accident must immediately notify his/her supervisor, superintendent, or the undersigned, who will provide medical attendance.

Claim for compensation must be made in writing and given to the employer.

Forms for giving notice of injury and making claim for compensation will be furnished by the employer; by the surety, or upon application, by the Industrial Commission in Boise, Idaho.

IC REV. 11/94.EMP

#### **DISCRIMINATION**



# **IDAHO HUMAN RIGHTS COMMISSION**

317 W. main St. Boise, ID 83735 **t:** 208.334.2873 **f:** 208.334.2664 w: humanrights.idaho.gov

# **IDAHO LAW PROHIBITS DISCRIMINATION IN EMPLOYMENT**

based on religion, race, color, sex, age (40+), disability and national origin. The law also prohibits retaliation against individuals who exercise their rights under Idaho's antidiscrimination laws.

The Commission also oers educational programs for businesses, human resource organizations and other agencies free of charge.

An equal opportunity employer and service provider. Reasonable accomodations are available upon request. Dial 711 for Idaho Relay service.

## USERRA - UNIFORMED SERVICES EMPLOYMENT AND REEMPLOYMENT RIGHTS ACT

USERRA protects the job rights of individuals who voluntarily or involuntarily leave employment positions to undertake military service or certain types of service in the National Disaster Medical System. USERRA also prohibits employers from discriminating against past and present members

of the uniformed services, and applicants to the uniformed services. You have the right to be reemployed in your civilian job if you leave that • If you leave your job to perform military service, you have the right to job to perform service in the uniformed service and:

you ensure that your employer receives advance written or verbal

you have five years or less of cumulative service in the uniformed services while with that particular employer; you return to work or apply for reemployment in a timely manner after you have not been separated from service with a disqualifying

discharge or under other than honorable conditions.

and benefits you would have attained if you had not been absent due to military service or, in some cases, a comparable job. initial employment;
reemployment;
retention in employment;

promotion; or • any benefit of employment, because of this status.

statement in connection with a proceeding under USERRA, even if that

•The U.S. Department of Labor, Veterans Employment and Training f you are eligible to be reemployed, you must be restored to the job Service (VETS) is authorized to investigate and resolve complaints of

serve in the uniformed service; then an employer may not deny you: • If you file a complaint with VETS and VETS is unable to resolve it, you the Office of Special Counsel, as applicable, for representation. In addition, an employer may not retaliate against anyone assisting • You may also bypass the VETS process and bring a civil action against in the enforcement of USERRA rights, including testifying or making a

Publication Date — May 2022 The rights listed here may vary depending on the circumstances. The text of this notice was prepared by VETS, and may be viewed on the internet at this address: https://www.dol.gov/agencies/vets/programs/userra/poster. Federal law requires employers to notify employees of their rights under USERRA, and employers may meet this requirement by displaying the text of this notice where they customarily place notices for employees.





**Job Safety and Health** IT'S THE LAW!

## All workers have the right to:

- Raise a safety or health concern with your employer or OSHA, or report a workrelated injury or illness, without being
- retaliated against. Receive information and training on job hazards, including all hazardous
- Request a confidential OSHA inspection of your workplace if you believe there are unsafe or unhealthy conditions. You have the right to have a representative contact OSHA on your behalf.

Participate (or have your representative)

participate) in an OSHA inspection and

- File a complaint with OSHA within 30 days (by phone, online or by mail) if you
- employer. Request copies of your medical records, tests that measure hazards in the workplace, and the workplace injury and

See any OSHA citations issued to your

This poster is available free from OSHA.

Contact OSHA. We can help.

## **Employers must:**

- Provide employees a workplace free from recognized hazards. It is illegal to retaliate against an employee for using any of their rights under the law, including raising a health and safety concern with you or with OSHA, or reporting a work-related injury or illness.
- Comply with all applicable OSHA standards.
- Notify OSHA within 8 hours of a workplace fatality or within 24 hours of any work-related inpatient hospitalization amputation, or loss of an eye.
- understand. Prominently display this poster in the

Provide required training to all workers

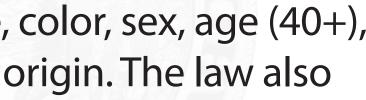
in a language and vocabulary they can

- workplace. Post OSHA citations at or near the place of the alleged violations.
- On-Site Consultation services are available to small and medium-sized employers, without citation or penalty, through OSHAsupported consultation programs in every



1-800-321-OSHA (6742) • TTY 1-877-889-5627 • www.osha.gov

ID-0225-F04



YOUR RIGHTS UNDER USERRA THE UNIFORMED SERVICES EMPLOYMENT AND REEMPLOYMENT RIGHTS ACT

**HEALTH INSURANCE PROTECTION** 

• Even if you don't elect to continue coverage during your military service, you have the right to be reinstated in your employer's health plan when you are reemployed, generally without any waiting periods or exclusions (e.g., pre-existing condition exclusions) except for service-connected illnesses or injuries.

elect to continue your existing employer-based health plan coverage

for you and your dependents for up to 24 months while in the military.

USERRA violations. • For assistance in filing a complaint, or for any other information on USERRA, contact VETS at 1-866-4-USA-DOL or visit its website at https://www.dol.gov/agencies/vets/. An interactive online USERRA Advisor can be viewed at https://webapps.dol.gov/elaws/vets/userra may request that your case be referred to the Department of Justice or

an employer for violations of USERRA.

**OSHA - THE OCCUPATIONAL SAFETY AND HEALTH ACT** 



- A safe workplace.
- substances in your workplace.
- speak in private to the inspector have been retaliated against for using your
- illness log.