

How to file an insurance claim

ReliaStar Life Insurance Company, Minneapolis, MN
A member of the *Voya*® family of companies



For certificate or policy holders of Accident Insurance, or Critical Illness Insurance

Group Policy Name:
Consolidated
Communications Holdings,
Inc.

Group Policy Number:
00706515

Online submission via the Voya Claims Center

Step 1 - Visit the <http://www.voya.com/claims> and click on “Start A Claim”.

Step 2 - Complete the questionnaire.

This generates a custom claim form package for you.

- If you are filing a Wellness Benefit claim, this process is completed online during this questionnaire. No claim form is necessary. Simply submit your claim at the end of the questionnaire.

Step 3 - Download your claim form package.

Step 4 - Complete the form package.

Have each form completed by the appropriate party, as outlined in the claim form package.

Step 5 - Gather additional documents.

Collect any additional supporting documents, as instructed on the claim form “for you”.

Step 6 - Submit.

Using your preferred submission method, submit your completed and signed forms, as well as any supporting documents.

- To submit **online** via a secure upload, visit Voya.com and click on “Contact & Services > Claims Center > Upload a Claim”.
- To **mail** your submission, see the top of your custom claims form package.

Questions about the claim process?

For Accident or Critical Illness Insurance claims, call 1-877-236-7564

Insurance products are issued by ReliaStar Life Insurance Company (Minneapolis, MN), a member of the *Voya*® family of companies. *Voya Employee Benefits* is a division of ReliaStar Life Insurance Company. Product availability and specific provisions may vary by state.

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