

**CITY OF SAINT PETER EMPLOYEE
COVID POLICY - NOVEMBER 11, 2020**



A. If you have COVID 19 symptoms or test positive:

1. For 14 days, even if you test negative for COVID, you must:
 - a. Stay home from work
 - b. Stay apart from others
 - c. Do not share anything that others touch like phones, eating utensils, remote controls, etc.
 - d. Call you supervisor and tell them your situation

B. If you live with someone who has COVID 19 (verified by a positive test) or has COVID symptoms (as outlined on the City's Covid Symptom Checklist):

1. For 14 days, even if you test negative for COVID, you must:
 - a. Stay home from work
 - b. Stay apart from others
 - c. Do not share anything that others touch like phones, eating utensils, remote controls, etc.
 - d. Call you supervisor and tell them your situation
2. If you do not get sick (i.e. you have no symptoms on the check list below), you can come back to work after 10 days. Note....a negative test does not mean you can come back to work.
3. If you get sick (i.e. you have symptoms below)
 - a. Stay away from others
 - b. Do not share anything that others touch like phones, eating utensils, remote controls, etc.
 - c. Stay home until these three things have been met:
 - i. It has been at least 10 days since your symptoms first started; and
 - ii. You are fever free for 24 hours without using fever reducing medicine; and
 - iii. You have no symptoms from the Covid Symptom Checklist.

C. You will be sent home if you have close contact to someone who has tested positive or develops symptoms for COVID within two days (48 hours) after your contact. "Close contact" means within 6 feet for 15 minutes over a period of 24 hours. The 15 minutes is cumulative so if you stop in my office for 5 minutes three times in one day and I test positive or develop symptoms that equals 15 minutes.

1. If you have been sent home for having close contact as defined in "B":
 - a. If you do not get sick (no symptoms on the check list below), you can come back to work after 10 days. A negative test does not mean you can come back to work.

- b. If you get sick (symptoms below) you must:
 - i. Stay away from others
 - ii. Do not share anything that others touch like phones, eating utensils, remote controls, etc.
 - iii. Stay home until these three things have been met:
 - a. It has been at least 10 days since your symptoms first started, and
 - b. You are fever free for 24 hours without using fever reducing medicine; and
 - c. You have no symptoms from the Covid Symptom Checklist.

COVID SYMPTOM CHECK LIST

- Fever equal or greater than 100.4 F
- New sore throat or worsening cough
- Difficulty breathing
- New loss of taste or smell
- Nausea
- Vomiting
- Diarrhea
- Chills
- Muscle pain
- Excessive fatigue
- New onset severe headache
- New onset nasal congestion or runny nose