



MN Statute 181.9413 authorizes eligible employees to use up to 160 hours of sick leave in any calendar year for absences due to an illness of or injury to the employee's adult child, spouse, sibling, parent, grandparent, stepparent, parent-in-laws, and grandchildren. In addition, employees are authorized to use sick leave for reasonable absences for themselves or relatives who are providing or receiving assistance because they, or a relative, is a victim of sexual assault, domestic abuse, or stalking. For additional information please refer to Policy 15.11, Sick Leave.

Method of Sick Leave Requested

- A. Consecutive Leave
- B. Intermittent or Reduced Leave Schedule (specify below)

I am intending to use accrued sick leave this calendar year due to the illness of or injury to one of the following:

Adult Child (18+)	Grandparent	Safety leave for purpose of providing or receiving assistance because of sexual assault, domestic abuse or stalking
Spouse	Stepparent	
Sibling	Parent-in-law	
Parent	Grandchild	

Employee Signature/Date

Director Signature/Date

Please return completed form and supporting medical necessity information to Administration.
A fully-signed copy will be provided upon approval.