



PERSONNEL MANUAL ACKNOWLEDGMENT

Employee Name

I acknowledge that I have received electronic access to the City of Redmond’s Personnel Manual through the Human Resources webpage under “Personnel Manual,” which describes important information about working with the City of Redmond. I understand that I should consult the Human Resource Department or my supervisor if I have questions about any provisions or policies in the Personnel Manual.

I further understand and agree that I will read and comply with the provisions and policies contained in this Personnel Manual, and that my continued employment is contingent on following those provisions and policies.

Employee Signature

Date Signed