

Retirement Plan Account Access



Stay connected to your retirement plan account.



IN THE BUSINESS OF YOUR SUCCESS®

Your retirement plan is one of the most valuable employee benefits your company offers because it can help you build a successful financial future. The plan offers flexible account access options that help you stay connected, manage your account, and make the most of your plan benefit so you can look to the future with confidence.

Phone: 866-695-7526 (mykplan)

You have secure access to your account through the automated Voice-Response System, and personal assistance through a Customer Service Representative.

Voice-Response System

- 24 hours a day, 7 days a week*

- Get account information

- Conduct transactions

- Request investment information and prospectuses

Customer Service Representative

- Available Monday – Friday 9 am – 7pm EST

- Get answers to your questions

- Review account information

- Request transactions
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*Generally available 24 hours a day, 7 days a week except for periods of scheduled maintenance.

Customer Service Representatives are employed by ADP Broker-Dealer, Inc., an affiliate of ADP, LLC, One ADP Boulevard, Roseland, NJ 07068. Member FINRA.

Online: www.mykplan.com

The web site combines instant access to your retirement plan account with the ability to make changes and perform transactions. This accurate, secure, timely and useful resource can help you make informed decisions about your retirement planning.

View your account at a glance	<ul style="list-style-type: none">• Retirement plan balance• Personal rate of return• Contribution rate and types• Optional elections• Investment allocation
Make changes and conduct transactions	<ul style="list-style-type: none">• Account elections• Loan and withdrawal requests (if available)• Transaction history• Balance transfers
Elect plan features	<ul style="list-style-type: none">• Save Smart[®], Automatic Account Rebalancing, Guided SavingsSM (if offered)
Get investment information	<ul style="list-style-type: none">• Performance• Fund summaries• Prospectuses
Access planning tools and calculators	<ul style="list-style-type: none">• Quarterly newsletters• Planning calculators• Interactive watch & learn modules• Informational articles about investing and retirement planning
Manage your profile	<ul style="list-style-type: none">• Designate beneficiary(ies)• Update email, address, and personal information

You will need your User ID and password to access your account. If you lost or need to change your password, follow the prompts on the web to gain access to your account.

Stay connected to your account
and get there one step at a time.

www.mykplan.com • 866-695-7526

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