## VEBA MEDICAL OPTIONS ENROLLMENT FORM 2024 Other ☐ New Hire ☐ Annual Enrollment ☐ Life Event Change Last Name First Name M.I. **Employee Location** Work Phone Home Street Address Citv State Zip Not Required Not Required Social Security No. Employee # Date of Birth Date of Hire Benefits Fff, Date **VEBA Medical** Plan Options (Select One): ☐ KAISER HMO \$20 ☐ UHC HARMONY \$20/\$30 **Waive Coverage** Coverage Level (Select One if Enrolling for Coverage): ☐ Employee Only ☐ Employee + Children ☐ Employee + Spouse ☐ Employee + Family ☐ Employee + Domestic Partner\* ☐ Employee + Domestic Partner\* + Children To complete enrollment, you must select dependents to include in coverage on the Dependent Designation Form. Note: Coverage is effective on the first day of the month after enrollment. If enrolling during Annual Enrollment, coverage is effective on January 1. IRC Section 125 permits tax-favored pre-tax deductions to pay for medical coverage. If you want contributions to be deducted on an aftertax basis for your VEBA medical option, please circle: Medical Certifications Special Enrollment Periods with Life Events or Family Status Changes - applicable to Medical, Dental and Vision: I understand that I may, in the future, enroll or drop coverage for myself and/or my dependents provided I do so within 31 days of the following events: marriage; divorce; birth; adoption or placement for adoption of a child; death or ineligibility of a dependent; the involuntary loss of other coverage (including COBRA continuation coverage); termination, commencement, or change in employment status of me or my spouse or registered domestic partner; a significant change in health coverage attributable to my spouse's or registered domestic partner's employment; a court order; or entitlement to Medicare and/or Medicaid. My election change must be consistent with my life event or family status change. If I fail to make my request within 31 days, I will have to wait until the next Annual **Enrollment Period.** I authorize Arthur J. Gallagher & Co. to deduct the cost of the benefits I have elected from my pay. I understand that VEBA Medical Plan deductions are not prorated. Mid-year life events that initiate a change between a VEBA plan and and a BCBS Medical Plan option may result in dual coverage, gaps in coverage or multiple payroll deductions. The coverage dates for a newborn child or adopted child varies between VEBA medical plan options. \*'I understand that my Domestic Partner must meet the qualifications for a Domestic Partner under the Gallagher Domestic Partner Policy, children must meet the definition of eligible dependent within each plan, and that enrolling a Domestic Partner in Medical or Dental coverage could have significant income tax implications.

Date

**Employee Signature** 

Arthur J. Gallagher & Co.

	Arth DENTAL PLANS	iur J. Gallagh /VISION PLAN E		FORM	2024		
□ New Hire □ A	Annual Enrollment	☐ Life Event Change		Other			
Last Name	First Name	M.I. Employ	ee Location	Work Phone			
Home Street Address Not Required Social Security No.	Employee #	City Not Required Date of Birth	State  M/F Date	Zip e of Hire Ber	nefits Eff. Date		
Dental Plans Plan Options (Select One):	Employee #	Date of Biran	W/I Bala	JOITHIO BOI	ionio Em. Bato		
☐ Standard Plan (	☐ Enhanced Plan	☐ Waive Cove	erage (Complete	Dependent Design	ations Form)		
Coverage Level (Select one if Enrolling for Coverage):  Employee Only Employee + Children Employee + Spouse Employee + Family Employee + Domestic Partner*  To complete enrollment, you must select dependents to include in coverage on the Dependent Designation Form.							
Vision Diam							
Vision Plan Plan Options (Select One):  ☐ PPO Vision plan	☐ Waive Coverage	(Proceed to Group	o Legal Section E	Below)			
Coverage Level (Select One if Enrolling for Coverage):							
	ou must select dependents to		-				
IRC Section 125 permits tax-far deducted on an after-tax basis	the control of the co	•		overage. If you want Dental Vision	contributions to be		
Certifications							
Special Enrollment Periods with Life E and/or my dependents provided I do so the involuntary loss of other coverage (inc partner; a significant change in health covelection change must be consistent with many control of the coverage (inc.).	within 31 days of the following event cluding COBRA continuation coverag erage attributable to my spouse's or	is: marriage; divorce; birt e); termination, commenc registered domestic partr	h; adoption or placement cement, or change in en uer's employment; a cou	nt for adoption of a child; de nployment status of me or r urt order; or entitlement to N	eath or ineligibility of a dependent; my spouse or registered domestic Medicare and/or Medicaid. My		
*'I understand that my Domestic Partner must meet the qualifications for a Domestic Partner under the Gallagher Domestic Partner Policy, children must meet the definition of eligible dependent within each plan, and that enrolling a Domestic Partner in Medical or Dental coverage could have significant income tax implications.							
I authorize Arthur J. Gallagher & Co. to de	educt the cost of the benefits I have e	elected from my pay.					
Employee Signature			Date				

## Arthur J. Gallagher & Co.

# ACCIDENT INSURANCE/CRITICAL ILLNESS/ HOSPITAL INDEMNITY INSURANCE/IDENTITY PROTECTION ENROLLMENT FORM

☐ New Hire ☐ Ann	nual Enrollment	☐ Life Event C	Change		Other	
Last Name	First Name	M.I Employ	ee Locatio	on	Work Ph	none
Home Street Address Not Required		City Not Required	Sta	te	Zip	
Social Security No.	Employee #	Date of Birth	M/F	Date of H	ire	Benefits Eff. Date
Accident Insurance						
Plan Options (Select One):  Enroll	☐ Waive Coverage	•				
Coverage Level (Select One if I  Employee Only Employee + Domestic		ren 🗌 Em	nployee + : tner* + Ch		□ Em	ployee + Family
To complete enrollment, you	must select depende	nts to include in	coverage	on the De	pendent	Designation Form.
Critical Illness Insurance						
Plan Options (Select One):  Option 1- (\$10,000)	☐ Option 2 - (\$20,6	000) 🗌 Option	3 - (\$30,0	00) 🗆	Waive (	Coverage
Coverage Level (Select One if    Employee Only  Employee + Domestic	☐ Employee + Child	dren ☐ Em	nployee + 9 tner* + Ch	-	☐ Em	ployee + Family
To complete enrollment, you	must select depende	nts to include in	coverage	on the De	pendent	Designation Form.
Hospital Indemnity Insurance						
Plan Options (Select One):  Enroll	☐ Waive Coverage					
Coverage Level (Select One if I  Employee Only Employee + Domestic	☐ Employee + Child	lren □ Em	nployee + \$ tner* + Ch		□ Em	oloyee + Family
To complete enrollment, you	must select depende	nts to include in	coverage	on the De	pendent	Designation Form.
Identity Protection Program						
Plan Options (Select One): Enroll	☐ Waive Coverage	•				
Coverage Level (Select One if I Employee Only Employee + Domestic	☐ Employee + Child		nployee + 5 rtner* + Ch		□ Em	ployee + Family
To complete enrollment, you	must select depende	nts to include in	coverage	on the De	pendent	Designation Form.
Certifications					-	
Special Enrollment Periods of Critical Illness, Hospital Indem limited. I will only be able to mage. If I fail to make my required coverage in the above plans at	nity Insurance or Ider ake the mid-year chan <b>est within 31 days, I</b>	ntity Protection, m	y opportu g events:	nity to cha Divorce, D	ange my eath or [	coverage mid-year is very Dependent reaching limiting
*'I understand that my Domestic Partner Policy, children must m I authorize Arthur J. Gallagher of Critical Illness, Hospital Indemn	eet the definition of elig & Co. to deduct the cos	gible dependent wi st of the benefits I I	thin each have elect	plan. ed from my	pay. Pre	·
Employee Signature	my and identity i folect	ιστι αισ ραία πιιουί	Date	A GGGGGGG	10	

	Fl	Arthu EXIBLE SPENDING	ir J. Gallagh ACCOUNT (F			FORM	2024	
☐ New Hire	e 🗆	Annual Enrollment	☐ Life Ev	ent Change	; [	☐ Other		
Last Name		First Name	M.I. E	mployee Lo	cation	Work Ph	one	
Home Street	Address		City		State	Zip		
	Required		Not Require		_			
Social Securit	ty No.	Employee #	Date of Birt	n M/F	Date o	of Hire	Benefits Eff. Date	
Health Ca	are Flexible	Spending Accoun	t Plan					
Coverage Op	tion (Select One) oll	):					*100	
Ent	er <b>Annual</b> Amou	unt You Wish to Contribut	e to Your FSA:	\$		ım contributio um contributio	•	
Your	annual contribution w	Il be divided by the number of (rer	naining) pay periods i	the plan year a	and deducted in ed	qual bi-weekly an	nounts from each pay.	
IRS r	regulations. Vision and	SA 1 or PPO+HSA 2 Medical/Rx pld dental expenses, and medical expelied to your plan deductible will	penses that exceed y	our plan deduct	ible will be eligible	for reimburseme		
	If you enroll in the <b>PPO+HCA</b> Medical/Rx plan, all eligible medical expenses, including those applied to your plan deductible, can be reimbursed from your Health Care FSA.							
□ Wa	☐ Waive - I do not want to participate in the Health Care Flexible Spending Account Plan							
Depender	nt Day Care	Flexible Spending	g Account P	lan				
☐ Enr	-oll							
Ent	minimum contribution=\$100 Enter <i>Annual</i> Amount You Wish to Contribute to Your FSA: \$ maximum contribution = \$5,000							
Your	annual contribution w	Il be divided by the number of (rer	naining) pay periods i	the plan year a	and deducted in ed	qual bi-weekly an	nounts from each pay:	
☐ Wa	iive - I do not war	nt to participate in the Dep	oendent Day Car	e Flexible S	pending Acco	ount Plan		
Certificatio	ons							
I understand the	Flexible Spending	Account Plan options available	to me and the choi	ces I have ma	de.			
understand that \$640 that remain	I will lose any unuse n in my account(s) a	but not exceeding \$640 in the ed Dependent Day Care FSA b It the end of each Plan Year. ( lent Care FSA Account and He	palances of any amo (However, I have ur	ount and/or He	ealth Care FSA b	palances of les	s than \$10 or more than	
I understand I may not change or stop my deposits to these accounts during the Plan Year <b>UNLESS</b> I have a life event or family status change, my election change is consistent with my life event change, <b>AND</b> I submit my change to Corporate Human Resources <b>WITHIN 31 DAYS</b> of the life event.								
dependent; the	involuntary loss of c	status changes are: marriage ther coverage (including COBR ant change in health coverage	A continuation cov	erage); termin	ation, commend	ement, or cha	nge in the employment	
, ,	this form certifies to with the Internal Re	the best of my knowledge the venue Service.	information on this	form is accura	ate, and I am res	sponsible for a	ny discrepancies that may	
		. to automatically direct deposi Account Plan Administrator.						
As a <b>NEW EMP</b>	LOYEE, I understar	d that I have <b>15 DAYS</b> from m	ny date of hire to er	roll.				
Employee Signa	ature			Date	e			

		ur J. Gallagher &		ORM	2024
☐ New Hire	☐ Annual Enrollment	☐ Life Event 0		☐ Other	
Last Name	First Name	M.I. Employ	yee Location	Work I	Phone
Home Street Address Not Required		City Not Required	State	e Zip	
Social Security No.	Employee #	Date of Birth	M/F	Date of Hire	Benefits Eff. Date
Legal Services	Plan				
Plan Options (Select C	one): ☐ Waive Covera	ge			
Coverage Level	Legal Services Plan automaticall	v includes coverage fo	or eligible den	nendents	
Premiums	an premiums are paid through af	-		chachts.	
Group Personal	Excess Liability Insura	ance Plan			
Please note: The Enter Excess  Enter Un/Un  Waive Cov	Purchase Coverage e plan requires you to carry certain levels of s Liability Coverage Limit (Requir (you may select excess lia derinsured Motorist Coverage Lin (you may select Un/Unde	ed): ability limits ranging from mit (Required): rinsured Motorist limits of	(Your enrollme without a Cove \$2 Million, \$5 M (Yo with	nt cannot be processed rage Limit indicated here. fillon or \$10 Million or such that are the cannot be processed at a Coverage Limit indicated that are the cannot be processed as a coverage Limit indicated that are the cannot be processed as a coverage Limit indicated that are the cannot be processed as a coverage Limit indicated that are the cannot be processed as a coverage Limit indicated that are the cannot be processed as a coverage Limit indicated that are the cannot be processed as a coverage Limit indicated that are the cannot be processed as a coverage Limit indicated that are the cannot be processed as a coverage Limit indicated that are the cannot be processed as a coverage Limit indicated that are the cannot be processed as a coverage Limit indicated that are the cannot be processed as a coverage Limit indicated that are the cannot be processed as a coverage Limit indicated that are the cannot be processed as a coverage Limit indicated that are the cannot be processed as a coverage Limit indicated that are the coverage are the coverage Limit indicated that are the coverage are th	rocessed
Gallagher provides all regu provides a spouse/domesti	ded Life Insurance lar full-time employees with Life Insurar c partner benefit of \$5,000 and \$2,500 ocess established by the insurance car	worth of coverage for each			
Certifications					
<b>drop</b> coverage for myself and child; death or ineligibility of a employment status of me or m employment; a court order; or	with Life Events or Family Status Chang /or my dependents provided I do so within dependent; the involuntary loss of other co ny spouse or registered domestic partner; a entitlement to Medicare and/or Medicaid. I I have to wait until the next Annual Enrol Annual Enrollment.	n 31 days of the following ever verage (including COBRA consignificant change in health of My election change must be considered.	ents: marriage; di ntinuation covera coverage attributa consistent with my	ivorce; birth; adoption of ge); termination, commable to my spouse's or y life event or family sta	or placement for adoption of a nencement, or change in registered domestic partner's atus change. If I fail to make my
	ic Partner must meet the qualifications for a n plan, and that enrolling a Domestic Partne		-	-	
I authorize Arthur J. Gallagher	& Co. to deduct the cost of the benefits I h	ave elected from my pay.			
Employee Signature			Date		

				. Gallagher & DESIGNATION		2024
□ New Hire	e 🗆 An	nual Enrollment		Life Event Chang	ge 🗌 Other	
Last Name		First Name M.	I. Employee	e Location	Work Phone	
Home Street	uired		equired	State	Zip	
Social Securit	ty No.	Employee : Date	e of Birth	M/F Date of	f Hire	Benefits Eff. Date
each depend Medical = M De Spouses, domes medical, dental, child lives with y	ent should be on the control of the	covered.  Accident Insurance: ined in the Arthur J. G urance, critical illness lependent on you. (Cl wing page) are eligible	= ACC Critical Illness allagher & Co. Dome and hospital indemnit hildren include stepch of for Company-Provid	s = CI Hospital Indemn stic Partner Policy) and ty plans. There is no ag ildren, adopted childre ed Life and AD&D cove	inty = HI Identity Protection = ID  d children up to the age of 26 are eligible ge limit for children under the identity pro n, and foster children). Spouses, dome erage through Gallagher. ested for each dependent listed.	e for dependent coverage in the otection plan as long as the
Spouse or Domestic Partner* Child Child Child Child Child Child	Name	Date of Bir		Social Security No.	Tax-Dependent? (Y/N)  For guidance, see attached document	List codes for each plan(s) under which dependent should be covered
in the plan(s).  Certification Special Enrollme and/or my depend involuntary loss of significant change must be consisten Death, Dependent  *I understand that within each plan, a	int Periods with Life tents provided I do so other coverage (including in health coverage att twith my life event or treaching limiting age.  In Domestic Partner and that enrolling a D	Events or Family Statu o within 31 days of the f ding COBRA continuatio ributable to my spouse's family status change. Mi If I fail to make my req must meet the qualificati	is Changes - applicable following events: marria in coverage); termination or registered domestic d year changes to Accid uest within 31 days, I was for a Domestic Partial or Dental coverage co	to Medical, Dental and V ge; divorce; birth; adoptio ,, commencement, or cha partner's employment; a c ent, Critical Illness, Hospi will have to wait until the mer under the Gallagher E uld have significant incom	ision: I understand that I may, in the future, on or placement for adoption of a child; death inge in employment status of me or my spousourt order; or entitlement to Medicare and/or tal Indemnity and Identity Protection will only e next Annual Enrollment Period.  Domestic Partner Policy, children must meet the tax implications.	enroll or drop coverage for myself or ineligibility of a dependent; the se or registered domestic partner; a r Medicaid. My election change be allowed in the case of Divorce,
Employee Sig	nature			Date		



## Tax Dependent Status

To properly set up your benefits, Gallagher requires you to indicate whether each of your family members (spouse, domestic partner, child, or other family member) is considered a tax dependent under IRC Section 152. Loosely defined, a tax dependent is an individual that you can 'claim' as a dependent when you file your federal income taxes. Legal spouses are considered tax dependents; the tax dependent status of other family members can be determined using two other categories defined by the IRS, **Qualifying Child** and **Qualifying Relative**.

INSTRUCTIONS: Compare the two definitions below to the circumstances of each of your family members. If all of the criteria within one of the definitions apply to a family member, then you should identify that individual as your tax dependent when you add him/her to myHR and/or complete your benefits enrollment.

Definition 1: A Qualifying Child Tax Dependent is an individual who meets all of the following criteria:

- bears a relationship\* to a taxpayer; and
- has the same principal place of abode as the taxpayer for more than one-half of the taxable year; and
- is under age 19 or between age 19 and 24 and a full-time student; and
- has not provided more than one-half of his/her own support during the year; and
- has not filed a joint tax return with his or her spouse for the year

This definition should only be used to determine the tax dependent status of children within your family; spouses, domestic partners, and other family members cannot be considered tax dependents under the **Qualifying Child** definition.

Definition 2: A Qualifying Relative Tax Dependent is an individual who meets all of the following criteria:

- bears a relationship\* to a taxpayer; and
- is a member of the taxpayer's household during the year; and
- has the same principal place of abode as the taxpayer for the year; and
- is a U.S. citizen, U.S. national, or a resident of the U.S., Canada, or Mexico; and
- obtained more than one-half of his/her support during the year from the taxpayer; and
- is not a spouse or qualifying child of the taxpayer.
- income limit for other than health benefits

\*Relationship includes a brother, sister, stepbrother or stepsister; father, mother or ancestor of either; stepfather or stepmother; son or daughter of a brother or sister of the taxpayer; brother or sister of the father or mother of the taxpayer; son-in-law, daughter-in-law, father-in-law, mother- in law, brother-in-law or sister-in-law.

This definition can be used to determine the tax dependent status of any individual, including domestic partners and children.

\*\*The Impact of Tax Dependent Status on Benefit Eligibility & Enrollment\*\*

- 1) For Gallagher benefits, the eligibility of and cost of coverage for a spouse is unrelated to tax dependent status.
- 2) A child's eligibility for Gallagher's health plans (medical, dental, vision, supplemental health plans and flexible spending account) is based only on age. A child (as defined by the plans) can be covered until age 26 regardless of tax dependent status.
- 3) Eligibility for dependent child coverage under Gallagher's life insurance, Identity Protection, Group Legal and AD&D plans, however, <u>is</u> determined by a child's tax dependent status. To ensure that the proper benefit eligibility and enrollment options are available to you for dependent child coverage, you should identify your child as a tax dependent if he/she meets the criteria for Qualifying Child listed above.
- 4) If you enroll a Domestic Partner in medical or dental coverage, IRS regulations require that Gallagher's contribution toward the cost of your domestic partner's coverage will be included in your income on Form W-2 and taxed for any applicable federal, FICA, state, local, or other payroll taxes. If your domestic partner meets the criteria for Qualifying Relative listed above, this imputed income tax effect will not apply.
- 5) Current federal regulations also require that your contributions and/or premiums for domestic partner coverage be made on an after-tax basis unless you certify that your domestic partner qualifies as a tax dependent under IRC Section 152.

For more information about the criteria required for tax dependent status, please send an email to HRSupport@ajg.com.

For US Employees

<sup>\*</sup>Relationship includes son or daughter, stepson or stepdaughter, legal adopted son or daughter, and eligible foster child.

#### **HEALTH BENEFITS**

Dependent eligibility is first determined by an individual's relationship to the covered employee. In Gallagher's health plans, legal spouses, domestic partners, and children are all eligible for dependent coverage. Children include biological children, adopted children, stepchildren, eligible foster children, and children of an employee's domestic partner. Generally, dependent eligibility for health plans is based only on relationship and age (for child dependents), except where federal regulations and tax law further restrict eligibility as outlined below:

	Legal Spouse <sup>1</sup>	Domestic Partner <sup>2</sup>	Child <sup>3</sup>	Domestic Partner Child <sup>2</sup>
Medical Plan - PPO+HSA 1	Yes	Yes	Until age 26 Age 26+ if certified disabled and tax dependent	Until age 26 Age 26+ if certified disabled and tax dependent
Medical Plan - PPO+HSA 2	Yes	Yes	Until age 26 Age 26+ if certified disabled and tax dependent	Until age 26 Age 26+ if certified disabled and tax dependent
Medical Plan - PPO+HCA	Yes	Yes	Until age 26 Age 26+ if certified disabled and tax dependent	Until age 26 Age 26+ if certified disabled and tax dependent
Dental - Standard and Enhanced Plan Options	Yes	Yes	Until age 26 Age 26+ if certified disabled and tax dependent	Until age 26 Age 26+ if certified disabled and tax dependent
Vision Plan	Yes	Yes	Until age 26 Age 26+ if certified disabled and tax dependent	Until age 26 Age 26+ if certified disabled and tax dependent
Health Savings Account	Yes	Tax dependents only	Tax dependents only	Tax dependents only
Health Care Account (embedded feature of the PPO+HCA medical plan)	Yes	Yes	Until age 26 Age 26+ if certified disabled and tax dependent	Until age 26 Age 26+ if certified disabled and tax dependent
Health Care Flexible Spending Account Plan	Yes	Tax dependents only	Until age 26	Until age 26
Dependent Day Care Flexible Spending Account Plan	No	No	Until age 13, tax dependents only	Until age 13, tax dependents only

## LIFE INSURANCE AND ACCIDENTAL DEATH & DISMEMBERMENT BENEFITS

Dependent eligibility for life insurance and AD&D benefits is also determined by an individual's relationship to the covered employee. In Gallagher's life insurance/AD&D plans, legal spouses, domestic partners, and children are all eligible for dependent coverage. Children include biological children, adopted children, stepchildren, eligible foster children, and children of an employee's domestic partner. However, eligibility for children is limited to those who meet the criteria for tax dependents as shown below:

	Spouse <sup>1</sup>	Domestic Partner <sup>2</sup>	Child <sup>3</sup>	Domestic Partner Child <sup>2</sup>
Company-Provided Life/AD&D Insurance (Dependent Coverage)	Yes	Yes	Until age 19 (all children)/age 19-25 (children who are full- time students and tax dependents)	Until age 19 (all children)/age 19-25 (children who are full- time students and tax dependents)
Group Universal Life Insurance	Yes	Yes	Until age 19 (all children)/age 19-25 (children who are full- time students and tax dependents)	Until age 19 (all children)/age 19-25 (children who are full- time students and tax dependents)
Accidental Death & Dismemberment Insurance	Yes	Yes	Until age 19 (all children)/age 19-25 (children who are full- time students and tax dependents)	Until age 19 (all children)/age 19-25 (children who are full- time students and tax dependents)

### ACCIDENT, CRITICAL ILLNESS, HOSPITAL INDEMNITY, IDENTITY PROTECTION AND LEGAL SERVICES

Dependent eligibility for voluntary benefits is determined by an individual's relationship to the covered employee. In Gallagher's voluntary benefit plans, legal spouses, domestic partners, and children are all eligible for dependent coverage. Children include biological children, adopted children, stepchildren, eligible foster children, and children of an employee's domestic partner. However, eligibility for children is limited to those who meet the criteria for tax dependents as shown below:

	Spouse <sup>1</sup>	Domestic Partner <sup>2</sup>	Child <sup>3</sup>	Domestic Partner Child <sup>2</sup>
Accident, Critical Illness, Hospital Indemnity Insurance	Yes	Yes	Until age 26	Until age 26
Identity Protection Program	Yes	Yes	No age limits for child coverage so long as the child still lives at the same address or is financially dependent on the employee	No age limits for child coverage so long as the child still lives at the same address or is financially dependent on the employee
Legal Services Plan	Yes	Yes	Until age 26 Age 26+ if certified disabled and tax dependent	Until age 26 Age 26+ if certified disabled and tax dependent

<sup>&</sup>lt;sup>1</sup>legal spouses are defined by the state in which the marriage took place.

<sup>2</sup>please consult the Arthur J. Gallagher & Co. Domestic Partner Policy for a definition of eligible domestic partner and income tax implications of domestic partner enrollments.

<sup>&</sup>lt;sup>3</sup>includes Adopted Child, Step Child, Eligible Foster Child, and Child of a Domestic Partner